

## NOTICE OF ANNUAL GENERAL MEETING

**NOTICE IS HEREBY GIVEN THAT THE TWENTY SEVENTH ANNUAL GENERAL MEETING OF THE COMPANY WILL BE HELD ON TUESDAY, OCTOBER 27, 2020 AT 2:45 P.M. AT SUITE # 401, 4<sup>TH</sup> FLOOR, BUSINESS & FINANCE CENTRE, I. I. CHUNDRIGAR ROAD, KARACHI TO TRANSACT THE FOLLOWING BUSINESS**

### **ORDINARY BUSINESS:**

1. To confirm the minutes of the last Extraordinary Annual General Meeting held on April 1, 2020.
2. To receive, consider and adopt the Annual Audited Financial Statements of the Company for the year ended June 30, 2020 together with the Directors' and the Auditors' reports thereon.
3. To appoint Auditors of the Company for the year 2020-21 and to fix their remuneration.
4. To discuss any other matter with the permission of the Chair.

*By Order of the Board*



**COMPANY SECRETARY**

Karachi :  
October 05, 2020

### **NOTES:**

1. The register of members will remain closed from October 20, 2020 to October 27, 2020 (both days inclusive).
2. A member entitled to attend and vote at the meeting may appoint another member as proxy. Proxies must be received at the Company's registered office not less than 48 hours before the meeting and must be duly stamped and signed.
3. Any individual beneficial owner of CDC, entitled to attend and vote at this meeting must bring his/her CNIC or passport to prove his/her identity and in case of proxy, a copy of shareholders attested CNIC must be attached with the proxy form. Representatives of corporate members should bring the usual documents required for such purpose.
4. The Financial Statements of the Company for the year ended June 30, 2020 will be placed on Company's website <http://tsbl.com.pk> in due course of time.
5. Members who have not yet submitted photocopy of their CNIC and email address are requested to send the same to the Share Registrar of the Company.
6. Participation in the AGM proceeding via the Video Conference Facility  
Participation in the AGM proceeding via the Video Conference Facility due to current COVID-19 situation, Shareholders interested to participate in the meeting are requested to share below information at [agm2020@tsbl.com.pk](mailto:agm2020@tsbl.com.pk) for their appointment and proxy's verification at least 48 hours before the time of the meeting.

S. No.	Name of Shareholder	CNIC No.	Folio No.	Cell No.	Email Address

Video conference link details and login credentials will be shared with those Shareholders whose emails containing all the particulars are received at least 48 hours before the time of the meeting. Shareholders can also provide their comments and questions for the agenda items of the AGM on [agm2020@tsbl.com.pk](mailto:agm2020@tsbl.com.pk) at least 48 hours before the time of the meeting.

7. The Annual Report is being transmitted to shareholders through CD or DVD or USB instead of sending in Book form / hard copy in terms of SECP SRO # 470(I)/ 2016 dated May 31, 2016. The Company has obtained shareholders approval in 26th Annual General Meeting held on October 25, 2019.